USN						Question Paper Version : A	1

Second Semester B.E./B.Tech./B.Arch/B.Planning Degree Examination, July/August 2022

## **Professional Writing Skills in English**

(COMMON TO ALL BRANCHES)

Time: 2 hrs.] [Max. Marks: 100

## INSTRUCTIONS TO THE CANDIDATES

- 1. Answer all the Hundred questions, each question carries **ONE mark**.
- 2. Use only Black ball point pen for writing / darkening the circles.
- 3. For each question, after selecting your answer, darken the appropriate circle corresponding to the same question number on the OMR sheet.
- 4. Darkening two circles for the same question makes the answer invalid.
- 5. Damaging/overwriting, using whiteners on the OMR sheets are strictly prohibited.

	General English Grammar: Select the correct option.							
1.	Her thinking leans	democracy.						
	a) with	b) towards	c) for	d) None of these				
2.	He got too tired a) because of	over work. b) because off	c) on	d) for				
	4			-,				
3.	his principles,	he has to be very careful.	Capity Y					
	a) with regard of	b) with regard on	c) with regard to	d) None of these				
4.		lt the new plan.						
(	a) accordance to	b) in accordance with	c) for	d) about				
5.	He crossed the broken	TO STATE OF THE PARTY OF THE PA						
	a) in spite of	b) in spite off	c) on	d) about				
6.	Which of these do not	deal with precise information	on?					
	a) Engineer	b) Scientist	c) Technician	d) Fiction writer				
_		(A)	4					
7.		yee communicates horizont		E20 0				
	a) superiors	b) subordinates	c) colleagues	d) assistant				
8.	An average length of s	sentence in a paragraph show	uld be					
	a) 15 to 20 words			d) 5 to 10 words				

9.	Which of these is not a	a feature of a paragraph?		
	a) Length	b) Unity	c) Incoherence	d) Correctness
	9 9 9			
10.		an important feature of a p		d) Coherence
	a) Length	b) Breadth	c) Unity	d) Concrence
	Desuma is called overi	oulum vitae in		A
11.	Resume is called curri	b) France	c) North America	d) South America
	a) India	b) Trance	C) NOTH THIRDIGE	, , , , , , , , , , , , , , , , , , , ,
12.	Which of these letters	are in response to an adve	ertisement?	
12.	a) Solicited letters		b) Unsolicited letters	
	c) Letters of enquiry		d) Letters of complaint	
13.	Which of these letters	of application must inclu	de a statement of the writ	ter's age?
	a) For complain	b) For employment	c) For enquiry	d) For adjustment
			( ) Y	
14.	Technical writing den			d) dramatic
	a) figurative	b) poetic	c) factual	d) dramatic
1.5	Which a Calenga moved b	e avoided in technical wr	iting?	
15.		be avoided in technical wi	b) Grammar	
	<ul><li>a) Facts</li><li>c) Punctuation</li></ul>	4	d) Personal feelings	
	c) runctuation	Approximite.	4)	
16.	Which of these words	is used in technical writing	ng?	
10.	a) Apex	b) Top	c) Slanting	d) Bottom
	san = •	Annual Control	Co C	, T. C.
17.	Which of these is a te	chnical word for slanting?		/ 
	a) Lateral	b) Sloping	c) Tilting	d) Bent
			10 C	
18.	The state of the s	l be avoided for an effecti	b) Proporation of apac	, h
	a) Planning of speech		<ul><li>b) Preparation of speed</li><li>d) Organization</li></ul>	<b>711</b>
	c) Long sentences		u) Organization	
19.	Which of these should	d be avoided during the de	elivery of a speech?	
17.	a) Confidence	b) Clarity	c) Pauses	d) Rudeness
	a) comigence			
20.	Which of these is not	a type of public speech?	У	
-	a) Short speech		b) Informal speech	
	c) Written speech		d) Professional speech	
		(5) 7	)98G	
	General English Qu	estions on Pronoun Cori	rection:	
21	Come at the container	if necessary. One should r	espect his elders	
21.	a) One should respect		b) One should respect	her elders.
	c) One should respect		d) None of these.	
	c) One should respect	one s ciders.	a) 1.0110 01 111000.	
22.	Correct the sentence	if necessary. One should r	respect his own country.	a a
	a) One should respect		b) One should respect	her own country.
	c) One should respec		d) One should respect	
		Vancion	A 2 of 8	

23.	Correct the sentence if necessary. One must love	
	a) One must love her parents.	b) One must love his parents.
	c) One must love their parents.	d) One must love one's parents.
	C 11	· VY
24.	Correct the sentence if necessary. I and Jimmy v	100 I 07
	a) I and Jimmy went home.	b) Jimmy and I went home.
	c) a and b	d) None of these.
25.	Correct the sentence if necessary. I and she are i	friends
25.	a) I and she are friends.	b) She and I are friends.
	c) She and me are friends.	d) None of these.
	c) She and the are frends.	d) None of these,
26.	Correct the sentence if necessary. I and Dhoni w	vent to college
20.	a) I and Dhoni went to college.	b) Dhoni and I went to college.
	c) Dhoni and me went to college.	d) None of these.
	o) Bhom and me went to conege.	a) None of these.
27.	Correct the sentence if necessary. Both he and y	ou must attend the meeting.
	a) Both he and you must attend the meeting.	
	c) a and b	d) None of these.
		,
28.	Correct the sentence if necessary. Peter invited in	me and you to dinner.
	a) Peter invited you and me to dinner.	b) Peter invited me and you to dinner.
	c) a and b	d) None of these.
		A. A.
29.	Correct the sentence if necessary. I, you and she	can do it.
	a) I, you and she can do it.	b) You, I and she can do it.
	c) You, she and I can do it	d) She, you and I can do it.
30.	Correct the sentence if necessary. None of the th	
	a) None of the three questions are simple.	b) None of the three questions is simple.
	c) a and b	d) None of these.
		Agmana).
		Go?
	General English Questions on Adjectives:	A Company of the Comp
31.	Correct the sentence if necessary. She is senior t	han ma
31.	a) She is senior than me.	b) She is senior to me.
1	c) She is senior than me.	d) None of these.
- 1	c) She is senior thereine.	d) None of these.
32.	Correct the sentence if necessary. He is junior th	nan me
J	a) He is junior than me.	b) He is junior then me.
	c) He is junior to me.	d) None of these.
	o) The logaritor to line.	a) From of these.
33.	Correct the sentence if necessary. He is senior to	her.
	a) He is senior than her.	b) He is senior then her.
	c) He is senior to her.	d) None of these.
2 S		
34.	This is preferable than that.	
	a) This is preferable than that.	b) This is preferable then that.
	c) This is preferable to that.	d) None of these.
	Version A	A - 3 of 8

35.	My sister is elder than me.		
	a) My sister is elder than me.	b) My sister is elder to n	ne.
	c) My sister is elder then me.	d) None of these.	
		a VY	
		(1) x*	
	Questions on Verb Correction:		
	Questions on very corrections	V	
26	Correct the sentence if necessary. The girl	is taking hisquits every day	
36.		b) The girl takes biscuits	every day
	a) The girl is taking biscuits every day.		every day.
	c) The girls is taken biscuits every day.	d) None of these.	
		· · · · · · · · · · · · · · · · · · ·	
37.	Correct the sentence if necessary. He takes	s milk every day.	200
	<ul> <li>a) He takes milk every day.</li> </ul>	b) He is taking milk ever	ry day.
	c) He is taken milk every day.	d) None of these.	
		Amany	
38.	Correct the sentence if necessary. They are	e coming here regularly.	
	a) They are coming here regularly.	b) They are come here re	egularly.
	c) They come here regularly.	d) None of these	ii ii
	c) They come note regularry.	- Amount	
20	I am studying every morning from 5-8 A.I		
39.	1 am studying every morning from 5.8	A M	
	a) I am studying every morning from 5-8	A.IVI.	
	b) I have been studying every morning fro	om 5-8 A.M.	
	c) I study every morning from 5-8 A.M.		
	d) None of these.		Pools
	4		
40.	Every evening, he is going for a walk.		7
	a) Every evening, he is going for a walk.		
	b) Every evening, he goes for a walk.		
	c) Every evening, he has been going for a	walk.	
	d) None of these.		
	a) None of these.	Y	
44	Aitust not convey information wit	h	
41.	A writer must not convey information wit	c) randomness	d) truth
	a) precision b) clarity	c) fandonniess	u) trutti
	GOV CONTRACTOR	1 6 4:9	
42.	Which of these are to be avoided in any st		N D'-1
	a) Truth b) Clarity	c) Compassion	d) Dishonesty
	Appareits		
43.	Which of these reports are used in busines	ss?	
	a) Formal technical reports	b) Informal reports	
	c) Personal reports	d) Musical reports	
44.	Which of the following is NOT a method	of writing a non-formal letter?	
77.	a) Filling in a blank form	b) Form of a letter	
	c) Form of a memorandum	d) Formal of a notice	
	c) Form of a memorandum	a) I officer of a notice	
	. C. I with a farmer of	flotter is similar to a	
45.	A non-formal report written in the form of		d) notice
	a) friendly letter b) business letter	c) complaint letter	d) notice
	Gay .		
46.	Which of these does not come under repo	orts?	
	a) News items b) Memorandums		d) Report cards
		ersion A - 4 of 8	E (7.)

47. Which of these is not a parameter of a formal report?				
	a) Presentation		c) Information	d) Request
			on A Jones book	
48.	Meaning of "Fly by	night"	. V9	
	a) Night journey		b) A bird busy in nig	ht
	c) Cat's eye	March 19	d) Swindler	
	lace the glass of wat.	AND THE PARTY OF T	· Versignalizations	Land
49.	Synonym of Exhort		1 (	7
	a) Weak Plea	b) To urge strongly	c) Beg	d) Borrow
	98	ports ( Deciment	4	angel (d.
50.	Antonym of Blunt	9,1	A COLOR	
50.	a) Easy	b) Lazy	c) Sharp	d) Speedy
	a) Lasy	C) Eazy	c) Sharp	a) speedy
E1	Antonima of Dravia	21	1	
51.	Antonym of Brave	by Cain	of Core	d) Cowardly
	a) Achieve	b) Gain	c) Give	a) Cowardly
	CALL:	A Property of the Control of the Con	to with the name and	
52.	Synonym of Abjure		/ / / /	1) (2
	a) To give	b) To take back	c) Happy	d) Sorry
		tio bear face of the same		
53.	Synonym of Abroga	A		
	a) Create	b) Run	c) Fascinate	d) Abolish
			All the second of the second o	
54.	Unfortunately, he _		the bank.	A LO LO
	a) Borrowed	b) Owed	c) Deposited	d) Lent
		A THE RESERVE OF SE	D STREET, ST. U.	9120
55.	I the apart	ment all day yesterday.		
	a) Clear	b) Washed out	c) Cleaned up	d) None of these
	40	A	6	
56.		is fast as the bus.		SIUITA III.
	a) went	b) running	c) moves	d) going
		0 .		
57.	He was seen	_ to the school.	9	Same wild the
	a) went	b) going	c) gone	d) go
	01. /	. 0		
58.	Attended to the second	n for 1 hour		
loon	a) sitting	b) has been sitting	c) has been sit	d) has sit
	2			
59.	, F40, V	in your studies?	calcil offerentials to	10 may 1 may
	a) will	b) was	c) is	d) are
60.		such a picture before	and and are the	STREET, STREET
	a) did	b) was	c) have	d) has
(1	W1- C	1:00		
61.	Words of same sour		avege tel	1/ 1/
	a) Soundnyms	b) Antonyms	c) Homonyms	d) None of these
63	Counding the Co	hut an alt d:00		
62.		but spelt differently?	1100	1) C
	a) Symphonious		c) Synonyms A-5 of 8	d) Saminymous
	A CONTRACTOR OF THE PARTY OF TH	version .	A-3010	

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63.	Choose the correct answer?		ANY.		
	a) My friend has got a new job	b)	My friend has got a		
	c) My friend is got a new job	d)	My friend did got a	new jo	ob
		4600	· VF		
64.	Choose the correct sentence.		<b>*</b>		
	a) Do you like a glass of water?	(b)	Would you like a gla	ass of	water?
	c) Would you like the glass of water?	d)	Do you like the glas	s of w	ater?
	o) weare you are my	p <sup>p</sup>	, m		
65.	Antonym of Ad-lib?			45	
05.	a) Improvise b) Extemporized	c)	Deliberate ,	d)	Spontaneous
	a) improvise b) Extemporazed	٠,	D CII O CI III O	/	
"	We at the party		A STATE OF THE PARTY OF THE PAR		
66.	We at the party. a) Enjoyed ourself b) Enjoyed ourselves	c)	Played with	d)	None of these
	a) Enjoyed ourself b) Enjoyed ourselves	C)	1 layed with	u)	rione or mese
			· ·		
67.	Choose a correct sentence below:	1.1	Tel in account sints	: 4h.a.	alass
	a) There are seven girls in the class.		There is seven girls		
	c) There are seven girl in the class.	a)	There is seven girl in	n the c	lass.
		and,			1
68.	I a letter to the Principal yesterday	Y			
	a) write b) forward	c)	mailed	d)	have signed
69.	Choose the correct statement:				
	a) Although he was hurt, but he continued to v	valk.			
	b) Although he was hurt, he continued to walk	ί. ,	D'	4	
	c) He was hurt, he continued to walk.	(	Pop A	dina	
	d) Although he continued to walk, he was hurt.	. (9	Y GA	Y	
		9 0	T and		
70.	Choose the correct statement:	hy.	4		
70.	a) There were between 8 to 10 policemen pres	ent.	Appendix		
	b) There were between 8 and 10 policemen pr	esent	(a) Y.		
	c) There were among 8 to 10 policemen prese.		. All the second		
		ent	- T		
	d) There were atleast 8 and 10 policemen pres	CIIC.			
71	Manning of Son Eye to Eye	4	9		
71.	Meaning of See Eye to Eye	6)	In a battle field	d)	Angry
	a) To agree fully b) Not agreeing fully	( )	III a battle field	u)	rangi y
	vi				
72.	He a very good grade in the examination		Daggingd	4)	None of these
4	a) Earned b) Given	C)	Received	u)	None of these
73.	We at the party late			٦,	
	a) arrived b) went	c)	played	a)	saw
	7				
74.	The patient in his sleep	8			
	a) Woke up b) Died	c)	Cried off	d)	None of these
75.	I was delighted her answer.				
	a) On b) At	c)	) For	d)	In
		(6)			
76.	I have no doubt it.				
	a) At b) On	c)	) Upon	d)	About
	Version		3-17-18-18-18-18-18-18-18-18-18-18-18-18-18-		

77.	I assure you	your safe	ty		A Part of the second	
	a) Off	b)	Of	c)	From	d) With
70	II a a a mum at a d	ma far	the maine		Ox -	
78.	He competed a) Off	ine ioi b)	With	(c)	То	d) Of
	a) On	U)	vv itti		10	d) Of
79.	He is diffie	culties		V		
	a) In	b)	On	c)	From	d) With
00	TT :- 4	i.:	- M	<b>b.</b> )		)
80.	He is true a) With	his words b)	On	c)	То	d) For
	a) with	U)	On	C)	Color	<b>u</b> ) 101
81.	The fan is	my head			, C	
	a) Above	b)	On.	c)	To	d) With
				,A	faring .	
82.	You can see the	house	the trees	4	<b>5</b>	20 0
	a) To	b)	On	c)	With	d) Among
02	Which of these	ia wat a aba	rootoristic of a	road occavi		Marie
83.	a) Brevity		Dignified style	1990 -	Fakeness	d) Personal touch
	a) Blevity		Diginned style	Squ <sup>2</sup> 0)	1 archess	u) i cisonai toucii
84.	Which of these	should be a	voided in a goo	d essay?		
	a) Slang		Dignified word		Brevity	d) Unity
				affi	40	A.
85.	Which of these				7	(make
	a) Narrative es	say b)	Descriptive essa	ay c)	Argumentative es	say d) Personal essay
04	Which of these	angaya talla	a storu?	A P	A AP	
86.	Which of these a) Narrative es	450	a story!	b)	Descriptive essay	9
	c) Reflective	AND RESPONSE AND A	Alexander (	522	Argumentative es	
	c) Remodifies			w)	#	54,5
87.	In which of thes	se essays, th	e writer arrives	at a conclu	sion by logical rea	asoning?
	<ul> <li>a) Narrative es</li> </ul>			7514138	Descriptive essay	
	c) Reflective e	ssays		d)	Argumentative ess	says
00	the second	11 - 4	<b>C</b>			
88.	1 127		on of one's thou Expository	ignts c)	Argumentative	d) Reflective
έ	a) Narrative	(0)	Expository	( )	Argumentative	u) Keneenve
89.	Which of these	explains a s	ubject? <			
	a) Narrative es	- An	dimmin	b) ]	Expository essays	
	c) Argumentat	ive essays	65	<b>d</b> ) 1	Reflective essays	
00	77	<i>y</i> *	ø			
90.			the five sense	s (touch, si	mell, taste, sound	, sight) to enhance the
	imagery of the s a) Narrative es	- Dc. 460	9) Y	b)	Descriptive essay	c
	c) Expository			10000	Argumentative es	
	c) Expository	Ammunia.		u)	. ii. Guineman ve es	J. J
91.	Indirect speech	is also calle	ed as :			34
	a) Reported sp	1000	Quoted speech	. c)	Simple speech	d) Principal speech
	- A.	50	······································	1000 (100)	279 P. 275	88 55 176

92.	A report provides information on scientifi	c tests carried out by engineers or scientists
	a) progress b) periodic	c) laboratory d) trouble
93.	Convert the following direct speech to indirect:	. V7
	She said, "My mother is cooking food".	
	a) She said that her mother was cooking food.	
	b) She said that my mother was cooking food	
	c) She said that her mother is cooking food.	C
	d) She said that my mother is cooking food.	and the same of th
		A. P
94.	Change the speech for the following statement:	
	She said, "The man died in the afternoon".	Control of the contro
	a) She said the man died in the afternoon.	*
	b) She said that the man had died in the afterno	on.
	c) She had said the man died in the afternoon.	
	d) She said the man was dead in the afternoon.	
		P
95.	Convert the following statement in direct speech	to indirect:
	He said to me, "I don't believe you".	1 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2
	a) He said he didn't believe me.	b) He said I don't believe you.
	c) He said he don't believe me.	d) He said I didn't believe you.
		in the start has a second will the work he
96.	If the subject is of singular number, third person	; in what number and person will the vero be
	a) Singular number, first person.	b) Singular number, third person.
	c) Plural number, first person.	d) Plural number, third person.
	Till i d. 11 1 N. W J Procent	
97.	Fill in the blank: Neither he nor I present.	c) are d) am
	a) were b) was	c) are d) am
00	Convert the affirmative sentence into a negative	sentence:
98.	Mili is prettier than Neha.	sentence.
	a) Neha is not as pretty as Mili.	b) Mili is not as pretty as Neha.
	c) Neha is not as prettier as Mili.	d) Mili is not prettier than Neha.
	c) Nella is not as pretter as with.	J). Is not protect that
99.	Convert the following interrogative sentence to	an assertive sentence:
"	Who would not love his country?	
	a) No one loves his country.	b) Everyone loves his country.
4	c) Someone loves his country.	d) Everyone loves the country.
		STORM COST PICTURE AND AND SHOULD STORE SOLD SHOULD NO CHIEFLE SALE SHOULD SHOU
100.	Convert the following compound sentence into	a simple sentence:
	We must eat, or we cannot live.	750
	a) We must live to eat.	b) We must eat to live.
	c) We can't live if we eat.	d) We can't eat if we live.
	Carl	9